

Meeting	Remuneration and Development Committee
Date	Wednesday 14 August 2019
Time	2.00 pm
Venue	Mangawhai Heads Surf Lifesaving Club – Wintle Street, Mangawhai

Open Agenda

Membership

Chair: Mayor Jason Smith
Members: Deputy Mayor Peter Wethey
Councillor Anna Curnow
Councillor Libby Jones
Councillor Andrew Wade

Lisa Hong, Governance Advisor
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	Closure	

**Ordinary meeting of the
Remuneration and Development Committee
Wednesday 14 August 2019 in Mangawhai**

1 Opening

1.1 Karakia

1.2 Present

1.3 Apologies

1.4 Confirmation of agenda

The Committee to confirm the agenda for its meeting on 14 August 2019.

1.5 Conflict of interest declaration

Elected members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as Councillors and any private or other external interest they might have. It is also considered best practice for those members to the Executive Team attending the meeting to also signal any conflicts that they may have with an item before Council.

2 Public input

Nil.

3 Minutes

3.1 Confirmation of Open Remuneration and Development Committee minutes 08 May 2019

General Manager Governance, Strategy and Democracy

1613.03

Recommended

That the unconfirmed Open minutes of the Remuneration and Development Committee meeting held 08 May 2019 be confirmed as a true and correct record.

Meeting	Remuneration and Development Committee
Date	Wednesday 08 May 2019
Time	Meeting commenced at 2.10 pm Meeting concluded at 3.30 pm
Venue	Mangawhai Heads Surf Lifesaving Club – Wintle Street, Mangawhai Heads
Status	Unconfirmed

Open Minutes

Membership

Chair: Mayor Jason Smith
Members: Deputy Mayor Peter Wethey
Councillor Anna Curnow
Councillor Libby Jones
Councillor Andrew Wade

Jason Marris
General Manager Governance, Strategy and Democracy

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Unconfirmed

**Minutes of the Ordinary meeting of the
Remuneration and Development Committee
Wednesday 08 May 2019 in Mangawhai**

1 Opening

1.1 Karakia

Councillor Curnow opened the meeting with a karakia.

1.2 Present

Mayor Jason Smith (Chair), Deputy Mayor Peter Wethey, Councillor Anna Curnow, and Councillor Libby Jones.

In attendance

Name	Designation	Item(s)
Louise Miller	Chief Executive	All
Hannah Gillespie	General Manager People and Capability	Via phone for item 4.1
Jason Marris	General Manager Governance, Strategy and Democracy	All (Minute-taker)

1.3 Apologies

Moved Curnow/Jones

That the apology of Councillor Wade be received.

Carried

1.4 Confirmation of agenda

Moved Smith/Curnow

That the Remuneration and Development Committee confirms the agenda for the meeting held 08 May 2019.

Carried

1.5 Conflict of interest declaration

Nil.

2 Minutes

2.1 Confirmation of Remuneration and Development Committee minutes 13 February 2019

General Manager Governance, Strategy and Democracy 1613.03

Moved Smith/Curnow

That the unconfirmed minutes of the Remuneration and Development Committee meeting held 13 February 2019 be confirmed as a true and correct record.

Carried

3 Information

3.1 2019 Election: Elected Member Induction

General Manager Governance, Strategy and Democracy 1301.01

Moved Smith/Jones

That the Remuneration and Development Committee:

- a) *Notes the draft high level induction programme for elected members post the 2019 election.*
- b) *Requests the Chief Executive note the feedback from the committee to build an elected member induction programme for the 2019 election.*

Carried

4 Public Excluded Remuneration and Development Committee minute items 08 May 2019

The meeting went into Public Excluded session at 3.05 pm.

Moved Curnow/Wethey

That the public be excluded from the following part of the proceedings of this meeting namely:

- Chief Executive's Performance Agreement January 2019 – July 2019

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under s48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered:	Reason for passing this Resolution	Ground(s) under Section 48(1) for the passing this resolution:
Chief Executive's Performance Agreement January 2019 – July 2019	Part 1, Section 7(2)(a) to protect the privacy of natural persons, including that of deceased natural persons	S48(1) (a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

Carried

5 Open Remuneration and Development Committee minutes 08 May 2019

The meeting returned to Open session at 3.30 pm.

Closure

The meeting closed at 3.30 pm.

Confirmed

Chair

Kaipara District Council

Dargaville

Unconfirmed

4 Public Excluded Remuneration and Development Committee agenda items 14 August 2019

Recommended

That the public be excluded from the following part of the proceedings of this meeting namely:

- *Confirmation of Public Excluded Remuneration and Development Committee minutes 08 May 2019; and*
- *Chief Executive’s Performance Review (January to June 2019)*

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under s48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered:	Reason for passing this Resolution	Ground(s) under Section 48(1) for the passing this resolution:
<i>Confirmation of Public Excluded Remuneration and Development Committee minutes 08 May 2019</i>	<i>Part 1, Section 7(2)(a) to protect the privacy of natural persons, including that of deceased natural persons</i>	<i>S48(1) (a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>
<i>Chief Executive’s Performance Review (January to June 2019)</i>	<i>Part 1, Section 7(2)(a) to protect the privacy of natural persons, including that of deceased natural persons</i>	<i>S48(1) (a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>

5 Open Remuneration and Development Committee agenda 14 August 2019

Closure

**Kaipara District Council
Dargaville**